

A	B	C	D	E	F	G	H	I	J	
INTEGRATION JOINT BOARD BUSINESS PLANNER -										
The Business Planner details the reports which have been instructed by the Committee as well as reports which the Functions expect to be submitting for the calendar year.										
1										
2	Date Created	Report Title	Minute Reference/Committee Decision or Purpose of Report	Report Number	Report Author	Lead Officer / Business Area	ORGANISATION ACHSCP/ACC/NHSG	Update/ Status (RAG)	Delayed/ Deferred or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
3	28 October 2020									
4	Standing Item	Chief Officer Report	A regular update from the Chief Officer	HSCP.20.046	Martin Allan	Business Lead	ACHSCP		Weekly Updates continue to be provided to IJB Members.	
5	Standing Item	Meeting Dates 2021/2022	To present Meeting dates for IJB/RAPC/CCGC as per Standing Orders	HSCP.20.044	Derek Jamieson	Clerk	ACC			
6	05.08.2020	Supplementary Procurement Plan			Jean Stewart-Coxton	Strategic Procurement Manager	ACC	R	There is no report to this Board	
7	11.08.2020	Commisioned Day Services and Day Activities	On 11.08.20, the IJB agreed ... (viii) to notes that final recommendations for future delivery will be made to the IJB in October 2020.	HSCP.20.045	Anne McKenzie	Commissioning Lead				
8	23.09.2020	Transformation - Decisions Required: Action 15 - HMP&YOI Grampian – Joint City/Shire Prison-wide Mental Health project		HSCP.20.050	Kevin Dawson	Lead for MH/ LD/SMS services	NHSG			
9	23.09.2020	Transformation - Decisions Required: Action 15 - Locality First Contact Mental Health & Wellbeing Project		HSCP.20.051	Kevin Dawson	Lead for MH/ LD/SMS services	NHSG			
10	19.11.2019	Local Survey	On 19.11.2019, the IJB resolved to instruct the Chief Officer to bring forward a further report following publication of the results of the current national survey which are expected in April 2020 along with details of actions undertaken to address those areas of the survey which would benefit from improvement. This report will come to the June meeting of the IJB.		Alison MacLeod	Performance Lead	ACHSCP	T	Delayed due to CoVid-19 responses; will be reported on 28.10.2020, will transfer to 1 December 2020.	
11	05.10.2020	Renewal Group	Chief Officer advises Adam Coldwells to prepare and present report on the Renewal Group.	HSCP.20.058	Sandra MacLeod	Chief Officer	ACHSCP			
12	02.10.2020	Finance Report	On 02.10.2020, The Board resolved :- (i)to notes that a full paper detailing the finances of the IJB will be brought to the meeting on the 28 October 2020;	HSCP.20.057	Alex Stephen	Chief Finance Officer	ACHSCP			
13										
14	01 December 2020									
15	Standing Item	Chief Officer Report	A regular update from the Chief Officer		Martin Allan	Business Lead	ACHSCP			
16	Standing Item	Review of Scheme of Integration to incorporate Review of ACC Governance (delayed from June 2020)	Annual review. IJB 20200128 move to June 2020, then to September then December 2020. On 02.10.20 The Board resolved :- to amalgamate the intended 'Review of Governance (ACC)' report referenced at Line 21 on the Planner with the intended 'Review of Scheme of Integration' referenced at Line 20 on the Planner.		Jess Anderson	Chief Officer - Governance	ACC			
17	11.11.2019	Livingwell with Dementia	On 11.08.2020, IJB moved from September 2020 to 1 December 2020		Alison MacLeod	Performance Lead	ACHSCP			
18	25.02.2020	Scottish Public Services Ombudsman - Revised Model Complaints Handling Procedure	To provide an update on the the updated Model Complaints Handling Procedure (MCHP) for Scottish Government, Scottish Parliament and Associated Public Authorities. CoVid-19 measures: consider Service Update or report to RAPC. MA advised that this will be delayed until September IJB. Transferred from August IJB		Martin Allan	Business Lead	ACHSCP			
19	19.11.2019	Localities - Reshaping Community Services	On 19.11.2019, the IJB resolved (vi) to instruct the Chief Officer, to report back on the progress towards integrated locality working, on 1 December 2020,		Gail Woodcock	Transformation Lead	ACHSCP			
20	24.03.2020	Grampian-wide Strategic Framework for Mental Health and Learning Disability Service 2020-2025	The report recommended :- that the Board – a) approve the Grampian-wide Strategic Framework for Mental Health and Learning Disability (MHL) 2020-2025 [appendix a]; b) note Aberdeen City Health and Social Care Partnership (ACHSCP), Aberdeenshire HSCP (ASHSCP) and Moray HSCP (MHSCP) plan to refresh their respective Mental Health and Learning Disability Strategy/(ies) for community-based services in 2022; c) instruct the Chief Officer to report back on the Performance Framework and Programme Transformation Plan to Aberdeen City IJB on the 25 June 2020, Aberdeenshire IJB on 24 June and Moray IJB on 26 June to provide assurance of detailed plans for service redesign, timelines and measures to monitor progress and sustainability.		Kay Dunn	Planning Manager Lead	ACHSCP		Transferred from 11th August IJB as per email from Alison MacLeod 24.06.20 (AR)	
21	26.03.2019	Diet, Activity and Healthy Weight	IJB 26.03.19 Article 17 - The Board instructed the Chief Officer that an annual update on ACHSCP GCGF is presented to the IJB, and (v) Instruct the Chief Officer that the Grampian consultation strategies for Tobacco and Diet, Activity and Healthy Weight are presented to the Board. To be reported to 23.06.20 meeting from PreAgenda on 29.01.20, then IJB on 11.02.20		Gail Woodcock	Transformation Lead	ACHSCP		Delayed due to CoVid-19 responses; will be reported on 01.12.2020	
22	29.01.2020	Mental Health Delivery Plan	CoVid-19 measures : moved from 24/03/20 to 01/12/20		Kevin Dawson / Jenny Rae	Mental Health Lead	ACHSCP	T		
23	09.06.2020	Service User Representative on IJB	IJB 09.06.2020: Position extended until 31.03.2021, Report before then on update		Alison Macleod	Performance Lead	ACHSCP			
24	04.09.2019	Market Facilitation Update	Co-Vid-19 measures delay from 24/03/20		Anne McKenzie	Commissioning Lead	ACHSCP		Delayed from 11.08.20 due to CoVid-19 responses.	
25	08.09.2020	ADP Governance Report	ADP Annual Report - HSCP.20.038; to instruct the Chief Officer, ACHSCP to present a Governance overview of ADP to include an organisational chart, partnership working and decision flows to a future meeting;		Simon Rayner	ADP Lead	ACHSCP			

	A	B	C	D	E	F	G	H	I	J
	Date Created	Report Title	Minute Reference/Committee Decision or Purpose of Report	Report Number	Report Author	Lead Officer / Business Area	ORGANISATION ACHSCP/ACC/NHSG	Update/ Status (RAG)	Delayed/ Deferred or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
2										
26	11.08.2020	Strategic Risk Report	Strategic Risk Report - HSCP.20.012 - On 11.08.2020, (i)to note the revised Strategic Risk Register in the Appendix to the report, (ii)to note the intended Planning and Risk Workshop on 20 October 2020 and request Member's feedback ahead of then to inform the content of the session; and		Martin Allan	Business Lead	ACHSCP			
27	08.10.2020	L.E.G. Report	An update report on the Locality Empowerment Groups		Shamini Omnes		ACHSCP			
28										
29										
30	Standing Item	Chief Officer Report	A regular update from the Chief Officer		Martin Allan	Business Lead	ACHSCP			
31	11.12.2018	Autism Strategy and Action Plan	IJB 11.12.18 Article 13 - The Board noted that progress reports on the		Kevin Dawson	Learning	ACHSCP			To be reported to 23.02.20 meeting (delayed by CoVid) and
32	02.06.2020	Covid-19 Response - Lessons Learned	From an IJB Workshop		Sandra MacLeod	Chief Officer	ACHSCP			
33	13.08.2020	2C ReDesign	A report on 2C Redesign following Workshop input		Lorraine McKenna	Primary Care Lead	ACHSCP			
34				HSCP.20.049						